

CIVIC DUTIES - REGULATIONS

I. Jury Duty and Subpoenaed Witnesses

A. Jury Duty

Employees who are called for jury duty will be granted special leave with pay. Any jury pay--not including travel reimbursement--which accrues to the employee must be paid to Madison County Public Schools. If jury duty does not begin until midday or later or if it ends by midday, employees are expected to report to work.

B. Subpoenaed Witnesses

Employees who have been subpoenaed as witnesses may be granted special leave with pay based upon individual extenuating circumstances as determined by the superintendent.

Adopted: April 12, 1999

Revised: April 12, 2010

Cross Refs: GCBD Professional Staff Leaves and Absences
 GDBD Staff Leaves and Absences