

## SUPPLEMENTARY MATERIALS SELECTION AND ADOPTION

### Introduction

In an age of increasing use of technology in instructional services, computer software is replacing traditional textbooks and library books as the primary source of information. The printed page will always be a significant resource in the classroom, but it must share time and finances with the new technology. As more funding is directed to computer resources, guidelines have been established to control the purchase, use, and accountability for these new supplemental materials.

The purpose of this regulation is to ensure that associates of Madison County

#### Public Schools:

- A. Comply with copyright laws and policies;
  - B. Make purchases that support instructional objectives;
  - C. Coordinate purchases through building/division technology teams; and
  - D. Maintain an accurate software inventory.
- 
- A. In order to comply with copyright laws and policies, all software/licenses purchased with school funds shall be inventoried, and stored in a central location (preferably the school media center)
  - B. All software requests must be submitted to the building/division level technology committee for approval before ordering or purchasing. Software must:
    - 1. directly support instruction of specific Standards of Learning Objectives; and/or
    - 2. enhance teacher/classroom productivity, and/or
    - 3. support the use and operation of the network.